

CLTD Reference Form 2021

To the Applicant: After completing the information within this box, please give this form to your desired reference. They may e-mail or mail the form to the camp office using the information at the bottom of this form. **References are to be confidential and returned to the camp and not the CLTD applicant. Only CLTD APPLICANTS THAT ARE NEW TO THE PROGRAM** are required to submit a CLTD Reference form. New CLTD applicants may use one Camp Chestermere staff member reference if desired (no CLTD leaders) but should not use family members as their reference. Please note that SECOND YEAR and THIRD YEAR applicants do not require a reference form be filled out and returned to Camp Chestermere unless it's their first year attending the CLTD program.

All references should be over the age of 18 and have known the applicant for at least a year.

Applicant's Name (Please print): _____

Program applying for: 1st Year 2nd Year 3rd Year

"I hereby agree that references given as part of this application procedure are confidential and I waive the right to access this information."

Applicant's Signature

Date

The Christian Leadership Training and Discipleship (CLTD) Program at Camp Chestermere is designed to inspire, teach, and train young people seeking to gain a deeper understanding of their faith, the camp community, and service. The applicant listed above has requested that you act as a reference for them. The information you provide will help us know more about the applicant and how to best lead them. Please fill out this form and mail, fax, or email it to Camp Chestermere as soon as possible. Without this reference we will be unable to process the applicant's application. **Please note: the information you provide in this reference will be held in confidence.** Thank you for your time!

Reference information:

Name: _____

Organization: _____

Email: _____

Phone Number: _____

Experience with the Applicant

How long have you known the applicant? _____ Relationship to applicant: _____

How well do you know the applicant?

- ☐ Not very well
- ☐ Fairly well
- ☐ Very well
- ☐ Very close relationship

How recent is your contact with the applicant?

- ☐ More than a year since corresponding
- ☐ More than a year since seeing in person
- ☐ We have interacted in the past year
- ☐ Current and regular contact

Strengths and Weaknesses

What strengths would the applicant bring to this program (e.g.; skills, talents, personality, leadership, etc.)?

To your knowledge does the applicant use: Tobacco? _____ Alcohol? _____ Drugs? _____

What characteristics of the applicant do you feel could use further work or development?

Describe any concerns you may have about their lifestyle, attitude, or morals.

Would you say that the applicant's friendships have a positive or less than positive influence on the applicant? Please explain:

Is the applicant receptive to instruction? Yes No

Comments: _____

Recommendation

Would you recommend this applicant for our Christian Leadership Training and Discipleship program?

- ☐ Highly recommend
- ☐ Recommend, but with these reservations/comments
- ☐ Not able to recommend at this time

Comments and/or reservations: _____

Personal Evaluation

For each of the following characteristics, please check all the boxes that best describes the applicant:

Attributes

Patience:

- ☐ Usually patient
- ☐ Consistently patient
- ☐ "Patience of a Saint"
- ☐ No observation

Self-Control:

- ☐ Undisciplined
- ☐ Usually disciplined
- ☐ Very self-disciplined
- ☐ No observation

Ability to pace oneself:

- ☐ Soon Exhausted
- ☐ Aware of limits
- ☐ Well able to adjust

Use of time:

- ☐ Tends to procrastinate
- ☐ Diligent
- ☐ Purpose Driven

Additional Comments: _____

Personality, Character and Health

Responsibility:

- ☐ Starts but does not finish tasks
- ☐ Does only what is assigned
- ☐ Meets average expectations
- ☐ Shows initiative
- ☐ Works well without supervision

Integrity:

- ☐ Occasionally suspect
- ☐ Consistent morals
- ☐ High morals and values

Emotional stability:

- ☐ Over-responds
- ☐ Usually well-adjusted
- ☐ Very well-balanced

Support of Policies:

- ☐ Might ignore some rules
- ☐ Respectful
- ☐ Applies assigned policies

Additional Comments: _____

Leadership and Relationships

Leadership:

- ☐ Follower
- ☐ Seldom takes the lead
- ☐ Has leadership potential
- ☐ Recognized leader

Initiative:

- ☐ Needs prodding
- ☐ Leads when asked
- ☐ Initiates frequently

Constructive Criticism:

- ☐ Becomes defensive
- ☐ Open to correction
- ☐ Highly responsive

Response to authority:

- ☐ Rebellious/critical of authority
- ☐ Compliant/generally respectful
- ☐ Willing and ready/reliably supportive

Team Player:

- ☐ Prefers to work alone
- ☐ Asset to the team
- ☐ Great team player

Compassion & empathy:

- ☐ May lack sensitivity
- ☐ Sensitive to others/non judgmental
- ☐ Active love and concern

Cooperativeness:

- ☐ Can be uncooperative
- ☐ Generally cooperative
- ☐ Works well with others

Conflict Resolution:

- ☐ May leave issues unresolved
- ☐ Seeks reconciliation
- ☐ Takes initiative to be reconciled

Additional Comments: _____

Would you be willing to do a potential later follow up phone call from a CLTD leader about this applicant? YES NO

Signature: _____

Date: _____

Thank you for taking the time to answer the above questions and for giving us any feedback that will be helpful in leading the applicant and determining their suitability for the program.

Please return this form to Camp Chestermere by using any of the following methods:

Email:
CLTD@campchestermere.com

Mail:
1041 East Lakeview Road, Chestermere, AB T1X 1B1